

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
FEBRUARY 16, 2022
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on February 16, 2022 at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis, George Andrejko.

RECOGNITIONS:

- Police Chief Albert Walker
- Road Supervisor Edward “Ned” Zwiebel
- Patrolman Mark Stefanowicz
- Police Chief Secretary Barbara Smith

ANNOUNCEMENT - Prior to tonight’s meeting the Board held an Executive Session to discuss personnel items.

DEPARTMENT REPORTS

SECRETARY’S REPORT

Motion by Lewis, secc. Bowers that the Secretary’s Report for the month of January 2022 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on January 3, 2022 and January 19, 2022 to discuss personnel and possible litigation. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. Abstain: Bagusky. MOTION CARRIED.

MANAGER’S REPORT

Motion by Lewis, secc. Bowers that the Manager’s Report for the month of January 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of January 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

TREASURER’S REPORT

Motion by Lewis, secc Bowers that the Treasurer’s report for the months of December 2021 and January 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MINUTES OF MEETING OF JANUARY 19, 2022

Motion by Lewis, secc. Bowers that the minutes of the meeting of January 19, 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

LIST OF BILLS

Motion by Lewis, secc. Bowers that the January/February list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc Bowers that the communications for the month of January 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Bowers that Jerry Dunn, Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as a temporary laborer in the Public Works Department effective February 18, 2022 to March 17, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski & Keith Eichler Jr. be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective February 18, 2022 to March 17, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT – SAFETY COMMITTEE

Motion by Bowers, secc. Krushnowski that Mike Mazur, David Lewis and Corena Prato be appointed to the Workers' Compensation Safety Committee effective February 16, 2022. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Andrejko. Abstain: Lewis. MOTION CARRIED.

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APPOINTMENT – ROAD SUPERVISOR

Motion by Bagusky, secc. Bowers that Mike Yodsnukis be appointed, according to the terms in the Collective Bargaining Agreement, as the Road Supervisor in the Public Works Department during any leave time of the current Road Supervisor and full-time as of April 1, 2022 effective February 16, 2022. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT – CHIEF OF POLICE

Motion by Bowers, secc. Krushnowski that David M. Lewis be appointed as the Chief of Police of Hanover Township and to accept the terms of the employment agreement effective March 4, 2022. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Andrejko. Abstain: Lewis. MOTION CARRIED.

APPROVAL – EMPLOYMENT AGREEMENT ADDENDUM

Motion by Lewis, secc. Bowers to approve the addendum to the Township Manager’s employment agreement effective February 16, 2022 to include Administrative Services for Ashley Borough through the Intermunicipal Cooperation Agreement and that the Chairman is authorized to sign same. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$17,709.51. These will be paid through various funds and grants including from the Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Bowers to approve Invoice No. H22001 in the amount of \$935.00 to BHW Inspections, LLC for a plan examination on a project within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL - AWARDING OF SOLOMON’S CREEK DEBRIS REMOVAL PROJECT

Motion by Lewis, secc. Bowers upon the recommendation of the Township Engineer, to award the Solomon’s Creek Debris Removal Project to AR Popple in the low bid amount of \$35,000.00. This is a project related to the FEMA declaration of disaster for storm Ida. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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AUTHORIZATION TO ADVERTISE

Motion by Lewis, secc. Bowers to authorize the Township Secretary to advertise the Solomon’s Creek Interceptor Rehabilitation Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTION NO. 005 – 2022 – PURCHASE OF PROPERTY

Motion by Lewis, secc. Bowers to approve Resolution No.005-2022 for the purchase of 68 South Regent Street. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTION NO. 006 – 2022 – INTERMUNICIPAL COOPERATIVE AGREEMENT

Motion by Lewis, secc. Bowers to approve Resolution No.006-2022 for an Intermunicipal Cooperative Agreement with Ashley Borough for administrative services support. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ADJOURN

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Jennifer Dukes, Township Secretary